



**Trinity Utilities Committee
Tuesday, May 03, 2005
7:00 P.M.**

The Utilities Committee held its regularly scheduled meeting on Tuesday, May 03, 2005 at 7:00 pm at Trinity City Hall for the purpose of discussion, review and action for items listed on their Agenda.

MEMBERS PRESENT: Chairman Dwight Meredith; Committee Members Lloyd Brown, Bobby Campbell, Kelly Grooms, Raymond Hill, Barry Lambeth, Tommy Johnson, Jay Morrow, and Mike Robertson.

MEMBERS ABSENT: NONE

OTHERS PRESENT: City Clerk, Debbie Hinson; City Planning/Zoning and Code Enforcement Administrator, Adam Stumb, and City Engineer, Randy McNeill.

ITEM 1. Welcome

Chairman Meredith called the May 03, 2005 Utilities Committee Meeting to order at 7:00 pm and welcomed everyone in attendance. Chairman Meredith extended a special welcome to Mickey Callahan, the newest member to the Utilities Committee.

ITEM 2. Oath of Office – Mickey Callahan (City Clerk Debbie Hinson)

After Chairman Meredith opened this item, City Clerk Debbie Hinson gave the Oath of Office to Mickey Callahan. After the Oath was given Chairman Meredith and all members welcomed Mr. Callahan to the Utilities Committee.

ITEM 3. Review and Approve Minutes of March 1, 2005 Regular Meeting (Dwight Meredith)

Chairman Meredith called for any corrections, deletions, or additions to the March 01, 2005 minutes.

Hearing none, Chairman Meredith called for a motion to approve the minutes.

Committee Member Brown made a motion to approve the March 01, 2005 minutes of the Utilities Committee as written. Committee Member Grooms seconded the motion. The motion and second was approved unanimously by all Committee Members present.

Unfinished Business

New Business

ITEM 4 Election of Officers (Dwight Meredith)

- Chair
- Vice Chair

Chairman Meredith advised members that a new Chairman and Vice Chairman was to be elected tonight from within its members. These positions can not be filled by Board members but must be filled by citizens that make up this committee.

Chairman Meredith opened the floor for nominations for the Chairman position of the Utilities Committee.

Chairman Nominations

Lloyd Brown *by Mike Robertson*
Kelly Grooms *by Lloyd Brown*

With no further nominations Committee member Campbell made a nomination to close the nominations for the Chairman of the Utilities Committee. Committee member Hill seconded the motion. The motion and second was approved unanimously by all Committee members present.

At this time the Committee members voted by secret ballot for the nominations made for Chairman. After the vote, Chairman Meredith tallied the votes and announced the *Committee member Grooms was selected as the new Chairman for the Committee.*

After the vote, Chairman Meredith opened the floor to nominations for a new Vice-Chairman.

Vice-Chairman Nominations

Lloyd Brown *by Bobby Campbell*
Mike Robertson *by Lloyd Brown*

With no further nominations Committee member Grooms made a nomination to close the nominations for the Vice- Chairman of the Utilities Committee. Committee member Brown seconded the motion. The motion and second was approved unanimously by all Committee members present.

At this time the Committee members voted by secret ballot for the nominations made for Vice- Chairman. After the vote, Chairman Meredith tallied the votes and announced the *Committee member Brown was selected as the new Chairman for the Committee.*

After the vote, Chairman Meredith turned the Chairman seat presiding the meeting over to the newly elected Chairman, Kelly Grooms.

Newly elected Chairman Grooms extended his appreciation to both Council member Meredith and Council member Lambeth for their help and support of this committee. We will still need their support as much as they needed ours to continue to do what is right for the citizens and this Committee.

ITEM 5. Consider Next Phase of Street Lighting (Possible recommendation to Council; Randy McNeill)

Chairman Grooms opened this item and turned the discussion over to Randy McNeill, engineer to brief members and discussion of this item.

Mr. McNeill discussed what Council has looked at when this project began and discussed with members the packet mailed out after the last meeting for members to consider and make a prioritization list for future projects.

There was extensive discussion concerning the areas that needed to be prioritized as well as review of the major thoroughfares plan. Also discussed was the costs to provide lighting and how the Franchise Tax was currently being used to pay the costs for street lighting as well as the time period needed to complete projects of this nature.

It was the opinion of the majority of the Utilities Committee to proceed with the areas listed and to prioritize them in the order listed. Members discussed other areas but felt it was important to continue with the lighting on the major thoroughfares and Interstate Exchanges where additional lighting is required. The Utilities Committee asked Mr. McNeill to pursue possible funding for the lighting of the Interchanges with the proper NCDOT Authorities prior to commitment by the city to install the lighting in these areas. There were no dissenting opinions concerning the lighting of the thoroughfares, however, member Brown stated for the record that he was not in favor of lighting the entire city.

First- Improve lighting at both Interstate Interchanges, meeting with DOT as necessary to facilitate installing lights on Interstate Rights of Way if needed.

Second- Fairview Church Road and Ronniedale (entire lengths of both)

Third- Curves and dark areas along Turnpike and Mendenhall.

Committee member Hill made a motion to proceed with the above list as a recommendation to the Council for the next phases of street lighting for the City. Committee member Johnson seconded the motion. The motion and second was approve unanimously by all Committee members present.

ITEM 6. Sewer projects update (Randy)

Chairman Grooms opened this item and turned discussion over to Mr. McNeill, engineer.

Mr. McNeill reviewed the Sewer System Improvements (enclosed).

Phase 1

Mr. McNeill discussed the progress of the landscaping of the pump station in the Phase I project.

Colonial Heights

This project is under construction. The pump station has been set on Pike Street Extension.

Darr Road Area (CDBG)

Design is well underway with Preliminary Plans for all the sewer routes and sewer easements are being developed at this time.

Phase II

This project is located along Welborn Road. Plans are almost entirely complete and we are finalizing the easement drawings at this time.

Phase III

We have been move forward with an application for this project as soon as possible. The application must be signed by the Mayor as well as the engineer reports and the environmental document that identifies all of the wetlands, hardwoods, grasslands, as well as animals that live in the streams. This report is underway but will probably be another 2 to 3 months before completion.

Phase IV and V

These are future projects and are scheduled to begin design in 2006 and 2007.

ITEM 7. Consider Application for Phase 3 Funding (Randy)

Mr. McNeill discussed the handout (included) that gave the specific details and costs for this project. All of these items will be included in the application for this project if Council approves the scope laid out in the report. When this report is finished it will included the funding for Phase III as well as the costs to completed Phase IV and V. The environmental document will be attached to the report as well. At completion each of you will receive a copy of this report. This project is two (2) times the size of the Phase I project and has a total cost of 7.2 million dollars. The goals are to get Phase II under construction, to pursue funding through loan monies for Phase III by completing application and all reports in order to be considered for federal funding next year.

Committee members and Mr. McNeill discussed the design process for projects and how the costs would be covered for the design phases of each project. Mr. McNeill advised Committee members that the city would usually bear the design phase cost in advance if it seems positive that the project will be funded. The Design Process for Phase III is one (1) year. The map indicates the roads that are actually being served as well as the property being served. The lay of the land does not allow us to serve all residents in these areas. Some homes may be close to the sewer system but can not be served.

ITEM 8. GIS Stormwater Mapping Discussion (Randy McNeill)

Chairman Grooms opened this item and turned discussion over to Mr. McNeill.

Mr. McNeill and Committee members discussed the Stormwater Regulations and how they would impact Trinity as well as the steps required to fulfill and meet the requirements. Mr. McNeill discussed how Powell Bill monies could be used in conjunction with Stormwater Issues and incorporated into the cost for mapping without the use of sales tax dollars.

There was also discussion on the process for the city to begin to assume taking over more streets and the possibility of taking over privately owned streets. There was also discussion concerning the sidewalk issues as well as curb and gutter. Committee member Lambeth discussed Council's recommendation of no sidewalks in the city. This was discussed and due to the liability and maintenance costs the Council decided not to have sidewalks inside the City at this time. Curb and Gutter will be required in all newly built subdivision.

It was the majority opinion of the Committee to follow Mr. McNeill's recommendation to pursue this project and to use Powell Bill dollars since this expense would qualify for Powell Bill expenditures and would satisfy some of the mandates of the Stormwater Regulations. With no dissenting opinions concerning this issue and no further discussion, *Committee member Robertson made a motion to accept Davis Martin Powell April 11, 2005 proposal to begin Phase 2 Stormwater Mapping of city owned storm pipes and structures in Steeplegate Subdivision in the amount of \$16,000.00 and to finance with Powell Bill funds since all work will be done on city streets. Committee member Callahan seconded the motion. The motion and second was approved unanimously by all Committee members present.*

Additional Business

ITEM 8. Business From Committee Members

The following items were discussed by Committee Members

Fire Hydrants

Chairman Grooms discussed the need to provide hydrants in places where needed and how this committee could have an input by working with the City Council and the fire departments to make sure the hydrants were installed as needed. As we work with the upsizing of the lines up 62 and the stormwater issues we need to keep this in mind.

Mr. McNeill discussed an earlier meeting held with Davidson Water. The effort there was to determine where they wanted to install the 16" water line. We asked them to put the water line on the same side of the road where lines currently exist. This will leave the opposite side of the road for sewer lines. During our discussion, the City Manager shared a map that showed where hydrants were lacking. Davidson discussed different policies that they use to work with the different fire departments in a way to help get hydrants installed at very little expense providing there are enough system (6") water lines to install the hydrant.

There was discussion among members and Mr. McNeill concerning the current hydrant coverage. Mr. McNeill advised members that some areas were weak but in general the hydrant service offered pretty good coverage.

Committee members and Mr. McNeill discussed the possibilities of any federal monies that may be available to install hydrants. Mr. McNeill advised committee members that the Rural Development may have some monies in the future but at this time no monies were available to install hydrants.

Member Lambeth discussed the importance of sharing information with citizens in the community and discussed a telephone conversation he had with a resident concerning the water pipe located around in different locations. He advised members to share any information available to get information out into the community. This will help citizens in their perception of the Boards and Council.

Mandatory Hook-Ups

Committee member Callahan asked when citizens must hook into the system and the costs to do this as well as the possibility of assistance to those who could not afford to pay the costs up front.

Mr. Callahan was advised that the cost to hook up was \$750.00 during the project and \$1,000.00 after the project was completed. A citizen must hook up within 6 months of the completion of the project. The city will allow citizens to make installment payments to the city but would not be allowed to hook up until the tap fee was paid in full. If the six (6) month time period expires prior to the completion of payment the citizen will be billed a flat rate of \$37.50 per month until such time payment is complete and the resident is hooked into the system so that usage can be metered.

ITEM 9. Business From Staff

NONE

ITEM 10. Adjournment

With no other business to discuss, Chairman Grooms called for a motion to adjourn the May 03, 2005 Regular Meeting of the Utilities Committee.

Committee member Brown made a motion to adjourn the May 03, 2005 Regular Meeting of the Utilities Committee. Committee member Campbell seconded the motion. The motion and second was approved unanimously by all Committee members present.

These minutes were approved by the Utilities Committee at their June 6, 2005 meeting by motion of Committee member Grooms, seconded by Committee member Campbell and approved unanimously by all Committee members present.

Debbie Hinson, City Clerk

Kelly Grooms, Chairman

Date

Date